

District 5 Planning Meeting
30 May 2015
9153 Yarrow St
Westminster, CO

Meeting called to order at 10:35 by the Commander, Jimmy Walker.

1. Meeting greet new officers led by the Commander.
 - A. Would like us to have fun at these meetings but do our jobs.
 - B. Schedule our meetings on Saturday mornings.
 - C. If anyone needs business cards; Honeyman Printing does a great job.
2. Explain responsibilities of new officers.
 - A. Stephen Lee will assist new Adjutant, Brenda Horton, with her duties. Will give her the material and recorder. Commander would like post notes emailed to Lee 3-5 days after our meetings so he can post them on the District 5 website.
 - B. We have no authority within the posts. Our role is to be advisors of local posts, help them implement the four pillars of the American Legion, help organize meetings, help them with resolutions, etc. The Commander, Jr/Sr Vice will visit the posts twice a year and become companions. They will assess the post to see what weaknesses they have and help them move forward. They will be observing the posts and getting them involved in post and district events. Other officers may visit the posts to get to know the Commander and the members.
 - C. A common complaint from posts is that it's hard to get young members to join. The Commander would like to get rid of "good ole boy bullshit". Would like to have events and activities that are family oriented such as Easter Egg hunts, Halloween parties, BBQs, volunteer to cook meals at local posts, yard sales, carnivals, etc. Plan activities away from the posts. Away from the booze.
 - D. We have room for one more Sr. Vice and Jr. Vice. We need a Historian.
3. Post Visits.
 - A. Commander would like to work on a schedule to start visiting local posts and post the schedule on the District website so all officers can see it.
 - B. When visiting the posts "dress for success". Wearing blue blazer, white shirt, blue trousers, name tag and cover. When attending our meetings dress will be casual but wear name tags and cover.
 - C. Keep presentations short; less than 10 minutes. Be upbeat, exciting, and encouraging. Toward the end of the meeting under "For the Good of the Legion" a good time for Q & A.
 - D. Offer "mentoring" with post officers. New officers may need help. Lee will put a link on the District website offering our services.
4. Working as a team. Expectations:
 - A. If we are having a problem; let's discuss it as a group.
 - B. "Dress for Success" at posts visits.
 - C. If you don't know an answer to a question from posts visits, ask Jimmy, Lee, or Brenda.
 - D. Don't make promises to posts that you can't keep. We as a team can process requests.
 - E. We need to fill in our committees.
5. Ideas on how to improve district and post relationships.
 - A. Commander would like us to think about this and come up with ideas and contact him via email.
6. Preplanning for functions.
 - A. Lee volunteered to be Chairman for the Fall Formal. Brenda and Wayne volunteered to help. A possible date the last Saturday in September. Possible 1800s dress. Have prizes for the worst/best costumes, most outrageous, best dressed couple. Post 23 volunteered to host but post may not be big enough. Richard Pabon will see if Post 151 will host the event. Last year's band expressed interest in playing again this year.

- B. Have 2-3 posts have a Hawaiian Luau. We need a planning committee. Jenn and Stephen will reach out to the Sons to get their involvement after July 4th.
- 7. Schedule a planning meeting after convention.
 - A. We will plan a meeting after the June convention.
- 8. Budget
 - A. Will have Rick Cody at the July meeting to go over the budget.

Motions:

- A. Lee made a motion for District to pay for name tags. Brenda Horton 2nd the motion. Wayne McClimans made a motion to amend the motion to include District to also pay for new hats for those that need them. Lee 2nd the motion. All were in favor. Call question for the motion. Motion carried. Stephen will order name tags and hats asking for \$200.00. Hats: Richard Pabon, hat size 7, Post 151, Wayne McClimans; hat size 7, Post 178. Lee will need a hat.
- B. Brenda Horton volunteered serve as Service Officer. Lee made the motion to appoint Brenda Horton. Norman Harpole 2nd the motion. All were in favor. Motion carried.
- 9. Closing of the meeting.
 - A. Norman Harpole told the group about the dining facilities of Covenant Village. We will have our July meeting there and have lunch afterwards. Covenant Village is happy to let us use their facilities for our meetings.
 - B. Meeting adjourned at 12:10.

Officers Present:

Commander: Jimmy Walker
Adjutant: Brenda Horton
Sr. Vice/Webmaster: Stephen Lee
Jr. Vice: Richard Pabon
Jr. Vice: Wayne McClimans
Sgt-at-Arms: Art Santry
Chaplin: Norman Harpole

Officers Not Present:

Rick Cody
Heather Lockhart
Ed Wearing

Report submitted by Brenda Horton, Adjutant/Service Officer.