

# The American Legion

## District 5

### General Meeting 12/17/2015

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#### **Agenda**

Formal Opening Ceremony – Commander

Prayer-Chaplain

I now declare District 5, Department of Colorado, regularly convened- Commander.

Roll Call of Officers – Commander

Officers:

Commander: Jimmy Walker - Present

Sr. Vice: Lee - Present

Jr. Vice: Richard Pabon

Service Officer: Annette Johnson - Present

Adjutant: Annette Johnson - Present

Staff Judge Advocate: Open

Sgt-at-Arms: Art Santry – not present

Finance Officer: Rick Reeser

Chaplain: Norm Harpole - Present

Historian: Open

Website Master: Lee - present

Auxiliary President – Pilar Bottoms – Present

Auxiliary Vice: Jenn Fielder - Present

SAL representative – Lee - Present

Finance: Balance as of 12-17-2015 \$2,406.00

#### **Officers Reports**

1. Commander: Letters being sent out to all Posts Commanders and Adjutants
2. **Post Service Officer's Report** –
  - None at this time
3. **Finance** -
  - a. Adjutant has financial sheet provided by Rick Reeser – Balance \$2,406.00

- b. has a District debit card

#### 4. **Adjutant/**

Ladies Auxiliary:

Needs help with Evergreen

SAL:

Sick call – Chaplain

- 1. Z

#### **Commander's Agenda:**

Letters being sent out to all Posts Commanders and Adjutants

- a. All visits will have to be scheduled and approved by me for the District Officers. In correlation with being a team.
  - b. *Adjutant will ensure Commander is aware of scheduled visits.*
- 1. Membership:
    - a. Assisting Posts in Membership Drives. Still trying to get 100% by January 20, 2016.
    - b. Promoting family values, making the Four Pillars as top priority.
  - 2. We need to find a way to get 3 to 5 Post to collaborate and a major theme with the Spring Fling, maybe the Wilderness Park, and at other suggestion other fundraisers having at a different posts where they can have a breakfast, spaghetti, pot luck fundraisers that the Posts will split the proceeds. The biggest suggestion I've heard yet was a Legion Art at the park day for all vets.
  - 3. 2016 budget Proposed Amended Annual Budget needs correct dates applied.
  - 4. Add the Police Officer Recognition for Westminster of policeman of the year. This was not budgeted, probably 150 to \$200.00 for meals for the family of the Officer and the Captain.
  - 5. Discussion about 151 Post visit will be Monday @ 4:00 PM December 21. With all Auxiliary and Officers. Those Officers that would like to attend let me know.
  - 6. Discussion about Post 1992, I would like to consider starting another Post.
  - 7. Discussion about Posts below 60%
    - a. Begin reach out
  - 8. Everyone is doing a good job, would like to see more teamwork with Jr. Vices

9. Introduction of our new Adjutant: Dr. Annette Johnson

Make sure your dues are paid to you prospective Posts before December 31, 2015.



1. Adjutant: inform Officers of administrative costs at next meeting to determine overall expenses for the next six months.
2. Looked up from Amazon
  - a. They will be higher this month and January due to the amount of mailings I am sending out.
  - b. Inkjet cartridges (2500 pages), envelopes, stamps, and paper.
  - c. Epson Durabright Ultra 786XL High Yield and 786 standard Color Ink Cartridges \$108.00
  - d. Epson EPST786XL 120 Durabright Ultra 786XL Ink Cartridge High Yield 2600 Page \$41.99
  - e. Staples Letter size Multipurpose Paper 8.5" x 11", case of 10 reams, 5000 sheets, \$27.49.
  - f. # 10 Security Self-Seal envelopes, Windowless Designs, Premium Security tint pattern envelopes \$20.19

Adjutant will be sending out membership renewal letters to push membership renewals in two formats, 1) before Dec 31, 2015 and 2) new ones starting January with the dues increase.

Additional letters will be sent concerning mid-year conference and DEC in February.

I now declare this meeting of District 5, The American Legion, Department of Colorado, adjourned.

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12/17/2015

Officers presents 6; members present 8, Aux 2 SAL 1.

Total of 8 present

Meeting started at 6:45 pm

Meeting adjourned at 9:30 pm

Minutes submitted by Annette Johnson, Adjutant/Service Officer.